



## WHO IS ATTENDING?

Name	Role

## CURRENT PARENT CONCERNS

Academic	
Social/Emotional	
Behavioral	
Speech/Language	
OT/PT	
Other	

## QUESTIONS FOR THE TEAM

Question #1

Question #2

Question #3

Question #4

Question #5

## ITEMS TO REVIEW AHEAD OF THE MEETING

### Testing

Completed by School

Completed by Outside Provider

### IEP Documents

IEP Progress Reports/Previous IEP

Draft of the Proposed IEP

### Report Cards

Teacher Comments

Related Service Provider Comments

### Medical Reports

Completed by School (Vision/Hearing)

Completed by Outside Provider(s)

### Other

Emails from Teacher/Other School Staff

Disciplinary Reports

## COMMUNICATION WITH THE IEP TEAM



**Email the team (i.e. everyone listed on the meeting invitation) asking that all documentation to be reviewed at the meeting be sent to you at least 3-5 days in advance. Documentation should include recent testing, progress monitoring data and a draft of the proposed IEP.**



**Send any relevant testing completed by outside providers to the team at least 3-5 days ahead of the meeting.**



**Research what the law says about your particular concerns. Know what the school is and is not responsible for providing. Consult an experienced advocate (that's me!), contact your state's Parent Training and Information Center, or explore trusted websites like [www.wrightslaw.com](http://www.wrightslaw.com) or [www.copaa.org](http://www.copaa.org).**